

Cause # \_\_\_\_\_  
**DRIVER SAFETY COURSE REQUEST FORM**

**(Failure to remit this form on or before your appearance date may result in ineligibility for the course)**

Name (Printed as on your Driver's License)		Telephone No.
Current Mailing Address		Driver's License No.
Date of Birth	City, State, Zip Code	
Citation Number	Date of Citation	Appearance Date

- I **hereby** plea \_\_\_\_\_ **NO CONTEST (NO LO CONTENDRE)** or \_\_\_\_\_ **GUILTY** and waive a trial by Jury.
- I **have not** taken a driving safety course in lieu of paying a fine during the past 12 months.
- I **am not** in the process of taking a driving safety course to dismiss another offense.
- I **have not** completed a driving safety course that is not yet reflected on my driving record.
- I **ENCLOSE** a copy of proof of financial responsibility (insurance).
- I **ENCLOSE** a money order or cashier's check payable to the Justice Court indicated on the citation in the amount of **\$146.00. (If requested after the Expiration of the appearance date, the fee must be paid in full)**
- I understand that I am responsible for remitting the proper completion certificate to the court before the expiration of the **90 day** period.

**IF YOU HAVE COMPLIED WITH THE ABOVE REQUIREMENTS, THEN YOU ARE ELIGIBLE FOR THE DRIVING SAFETY COURSE AND ARE RESPONSIBLE FOR COMPLETING AN APPROVED DRIVING SAFETY COURSE.**  
**PLEASE REMIT THE COMPLETION CERTIFICATE IN PERSON OR BY CERTIFIED MAIL, RETURN RECEIPT REQUESTED TO THE COURT BEFORE THE EXPIRATION OF THE 90 DAY PERIOD, ALONG WITH YOUR DRIVING RECORD, TYPE 3-A at texas.gov AFTER YOU HAVE COMPLETED THE COURSE.**

By my signature below I certify that the following are true and correct

SWORN TO AND SUBSCRIBED BEFORE ME this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

X \_\_\_\_\_  
Signature Clerk of the Court



**CERTIFICATE DUE: \_\_\_\_\_**

**(NO EXCEPTIONS/NO EXCUSES)**

**\_\_\_\_\_ (BALANCE OWED IF CLASS IS NOT COMPLETED ON TIME)**

**When requesting the Driving Safety Course by mail/email, please make sure you have included the following:**

1. **Complete** a Driving Safety Course Request Form
2. A **Cashier's Check** or **Money Order** for the required fee of **\$146.00**
3. A **copy** of your **Insurance** showing you as a driver with a self-addressed stamped envelope