

Request for Qualifications (RFQ)

Architectural Services for Law Enforcement Complex

Midland County

RFQ No: 21MCO575

Date Required: Wednesday, May, 5, 2021

Time Required: 10:00 AM, local time

1. INTRODUCTION:

Midland County is seeking to enter into a contract with an Architectural firm to create a Program for future projects related to Law Enforcement facilities in Midland, Texas. Additional copies of this Request for Qualifications (RFQ) may be obtained at the Purchasing Agent's Office, Midland County Courthouse, 500 N. Lorraine Suite 1101, Midland, Texas 79701, or call 432-688-4872.

Midland County is looking to expand the jail and possibly use newly purchased properties to build a law enforcement complex which could include all departments of the sheriff's office, 4 justice of the peace courts, 4 constable offices, a new mental health facility, a pretrial bonding office, as well as increase parking for all of these departments. Firm will meet with various departments and analyze properties to produce a program. These facilities currently exist, but the intention of the County is to reorganize the stakeholders to better utilize existing facilities and make better use of capital expense projects in the future. This RFQ will result in selection of a firm to produce a Program and options for use as future RFQ's for design efforts on individual or group projects. Firm should have knowledge of Texas Jail Commission Standards as well as the flow of the legal system in Texas, from booking to sentencing.

2. REQUIRED SITE SURVEY:

A **Required Site Survey** will be held at the current Midland County Law Enforcement Center site. We will meet at the entrance to the current structure at **8:30AM on Wednesday, April 14, 2021** and will promptly begin the survey of the site.

Midland County LAW ENFORCEMENT BUILDING
400 S. Main
Midland, TX 79701

3. SCOPE OF SERVICES:

Services would include, but may not be limited to:

1. Prepare conceptual designs, drawings, budget estimates, timeline, and phasing plan
2. Make presentations to Commissioner's Court
3. Participate in Public Hearings

4. REQUEST FOR QUALIFICATIONS:

County is seeking formal submittals and statements of qualifications from firms interested in being considered and evaluated for the Project. The response to the RFQ should include a detailed summary regarding the firm's approach to designing a county law enforcement complex program. The response should also specify not only the firm's experience, but should identify the proposed project staff, and their experience on similar projects.

The response to the RFQ shall include the following information, and should be organized as follows:

1. Letter of Introduction
2. Firm/ Team Information – Verify knowledge of Jail Commission Standards & flow of the Texas legal system
 - a. Individual Firm Information
 - b. Information Regarding Team's Experience Working Together
3. Staff of Firm/ Team for this Project – Verify knowledge of Jail Commission Standards & flow of the Texas legal system
 - a. Overall Architectural and Engineering Design and Support Staff
 - b. Staff to be assigned to the Project with Role/Responsibility
4. Experience Listing of Five Most Recent Similar Law Enforcement Complex Projects
 - a. Provide Brief Description of Project and Responsibilities
 - b. Provide Owner Contact Person
5. Experience Listing of Five Largest Law Enforcement Complex Projects
 - a. Provide Brief Description of Project and Responsibilities
 - b. Provide Owner Contact Person
6. Firm's current and known future projects for the next 12 months
7. Project Office and Project Principle Location

Information in your Statement of Qualifications shall be limited to information requested in the list above.

No fees are to be identified, submitted or offered as part of this Statement of Qualifications.

5. SUBMISSION OF QUALIFICATIONS:

Submissions should be made in a sealed package clearly marked on the outside,

Architectural Services Law Enforcement Complex

Company Name

Please submit one (1) original, three (3) copies, and an electronic copy on USB drive of the proposal. It will be the responsibility of the submitting firm to deliver their qualifications to:

Midland County Purchasing Agent
500 N. Loraine, Suite 1101
Midland, Texas 79701

The deadline for submitting your qualifications package is 10:00AM on Wednesday, May 5, 2021.

Submittals will be time-stamped and logged upon receipt. Qualifications received after this date and time will not be considered and will be returned un-opened. All timely and properly submitted qualifications will be submitted for evaluation.

6. SELECTION:

The Selection Committee will analyze the information and evaluate the firms taking into account qualifications, including, but not limited to, approach to the Project, ability of professional personnel, past record and experience, location, workload of the firms, timeliness of performance and ability to maintain budget considerations.

The Selection Committee may select the Architect based on evaluation of the Qualifications packages, or, at their discretion, produce a shortlist of the most qualified firms and require presentations/ interviews. On the basis of evaluations, presentations and interviews, the Commissioner's Court will then contact the most preferred firm and proceed to negotiate a contract at fair and reasonable compensation.

7. RIGHTS OF THE CONTRACTING AUTHORITY:

Midland County reserves the right to withdraw this RFQ at any time and for any reason. Receipt of the RFQ materials by Midland County or submission of a RFQ to Midland County confers no rights upon the bidder nor obligates Midland County in any manner. All documents shall be subject to public disclosure under the Texas Public Information Act after the contract is awarded.

All costs associated with the preparation or submittal of RFQs shall be born by the bidder, and no cost shall be sustained by Midland County.

8. CONFLICT OF INTEREST:

No public official shall have interest in this contract, in accordance with Vernon's Texas Codes annotated Local Government Code Title 5, Subtitle C, Chapter 171.

9. QUESTIONS:

If further information is required, please contact the Midland County Purchasing Department. All requests for information must be submitted in writing, and only to the Purchasing Department. Responses to all questions received will be sent to each Contractor/Vendor known to have copies of the RFQ. Requests for information may be emailed to pur103@co.midland.tx.us or can be mailed to Midland County Purchasing Department 500 N. Loraine, Suite 1101, Midland, Texas 79701. All questions are due by **5:00PM on Wednesday, April 21, 2021**. Questions received after that date cannot be responded to.